

THE PERFECT VENUE FOR BUSINESS



WOODHALL
MANOR





Hidden within the beautiful Suffolk countryside, set in it's own landscaped grounds, lies Woodhall Manor. This private country retreat is available for exclusive hire -for you, your team and your clients.



THE HOUSE

Hidden within the beautiful Suffolk countryside, set in it's own landscaped grounds, lies Woodhall Manor. This private country retreat is available for exclusive hire - for you, your team and your clients.



Private hire



Exclusively yours



Tailor Made Service



Privacy and Seclusion



Corporate retreats



Board meetings



Entertaining



Teambuilding



Training



*“The Prime Minister
has Chequers...
You can have
Woodhall Manor”*

John Anthony, CEO MRM Group



THE SPACE

Privacy and seclusion is what sets us apart from other places. Imagine the focus and clarity you and your team will gain in this environment coupled with our first class facilities and service.

Guest Capacities:

-  Bishops Room 20 - 60
-  Nelson Room 15 - 40
-  Banqueting Hall 50 - 220
-  Long Bar 50 - 200
-  Ceremony Room 40 - 100

Our Facilities:

-  Wi-Fi and Audio Visual
-  Secretarial Services
-  Golden Concierge
-  Teambuilding
-  Fax, Photocopier, Stationery

“Woodhall’s service and attention to detail made it easy for us to focus on our meeting with out any distraction”







Gary O’Dea HR Owen



THE SERVICE

Our team are at your disposal to ensure your requirements and expectations are exceeded in every way.

We can help organise:

-  Board meetings
-  Corporate retreats
-  Conferences
-  Interactive seminar
-  Team building events
-  Outdoor pursuits
-  Gala dinners
-  Training days
-  Residential stays



“Our teambuilding event at the manor was a great success, motivating our staff to a new level”








J. Goodwin Silversprings Care Group



THE POSSIBILITIES

Invigorate your team with various team building events in our private grounds and surrounding area. We have the grounds and facilities to host a wealth of team building opportunities, for both beginners and enthusiasts alike.

We can organise:

-  Team Building Days
-  Clay pigeon shooting
-  Game shoots
-  Equestrian events
-  Golf days
-  Tennis
-  Sailing days







THE CUISINE

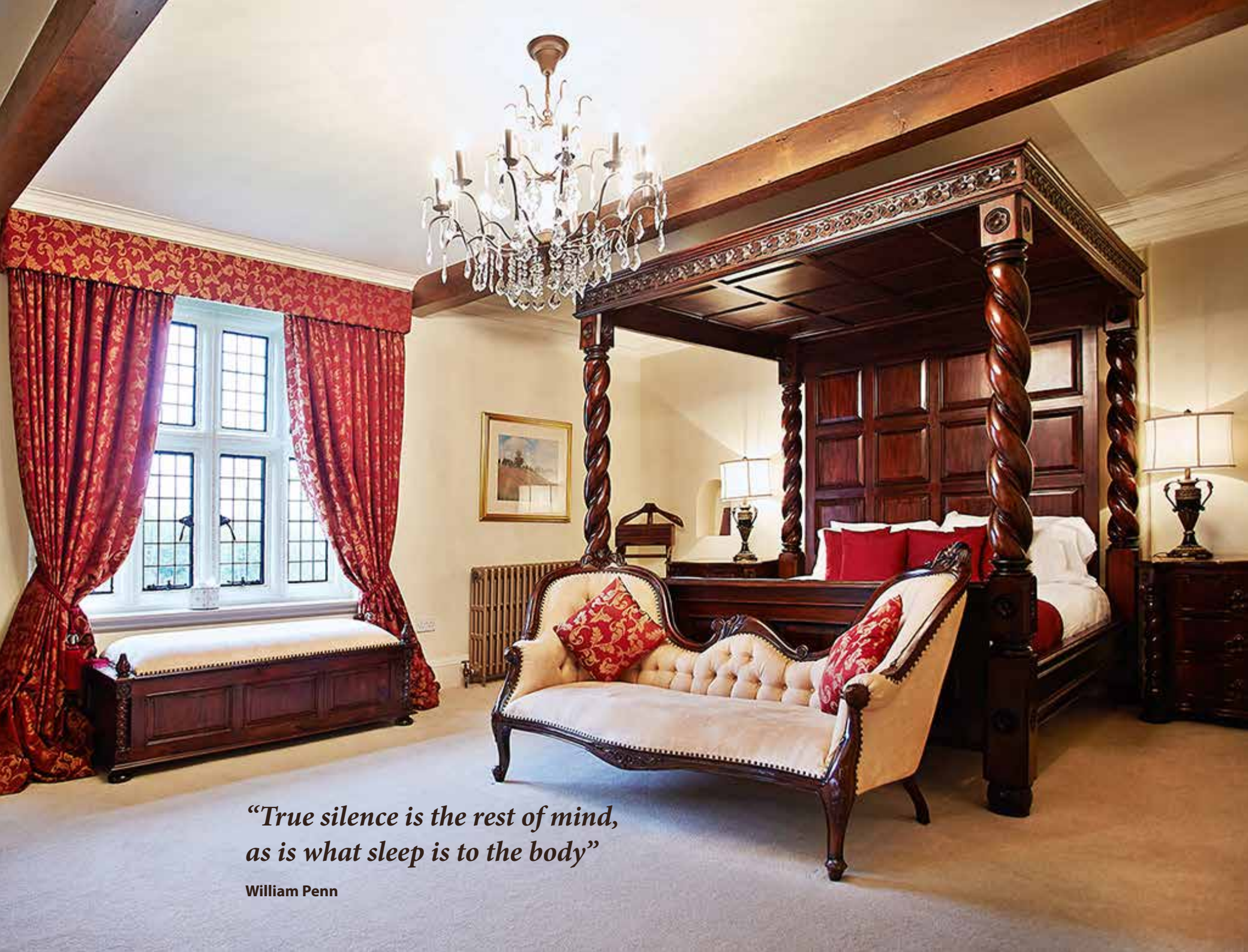
Fine food is a key ingredient to any event. Our chef is at your disposal to create your own individual menu. From gastronomic dinners to light and simple luncheons – all created using the finest, fresh, locally sourced ingredients. Our facilities allow dining simple lunches to a gala dinner for 130.

Work and stay:

-  Light lunches
-  Cocktail receptions
-  Afternoon Tea
-  Gala Dinners

Looking for something different?

-  Medieval Banquet
-  Murder Mystery Dinner
-  Casino Night
-  Come Dine With Me



*“True silence is the rest of mind,
as is what sleep is to the body”*

William Penn



THE ROOMS

Stay a while... The Manor provides luxury accommodation, featuring four poster beds, the finest fabrics and furniture, private parlours, ambient lighting and lavishly appointed bathrooms.

Work and stay:

-  12 individually-designed rooms
-  Exclusively yours
-  Private bar
-  Space to unwind
-  Open fires
-  Enchanting gardens

THE MANOR HOUSE

The 460 year old Elizabethan Manor House is a fully restored former private residence steeped in local history. Use the Manor House for meetings, break-out areas or for private dining and relax in the Manor Bar which has all the sophistication of a private London club. The Manor is an exclusive-use venue so feel free to have your rooms arranged exactly how you wish.



THE MANOR HOUSE, GARDENS AND OUTDOOR TERRACES

The Manor has extensive front, rear and side gardens with outdoor terraces plus the beautiful Walled Garden between the Manor House and the Venue Suite. Ideal for use as break-out areas on a warm day the 7 acres of grounds also offer great flexibility for outdoor activities.



THE RECEPTION HALL

The Reception Hall with its fine oak staircase makes a beautiful area to receive your guests before an event.



THE BISHOP'S ROOM

The Bishop's Room is ornately decorated with its wonderful period features and ceiling. Accepting 50 delegates for conferencing or 28 for dining this is a beautiful period room.



THE MANOR BAR

Ideal for informal meetings, break-out sessions and relaxing in the evening, the Manor Bar has the feel of a private London club. With a capacity of 30 and views over the Manor gardens this lounge bar is one of the Manor's most popular rooms.



THE TAPESTRY ROOM

The comfortably furnished Tapestry Room makes an ideal break-out room for up to 8 delegates or can be used as a games room.



THE NELSON ROOM

The tasteful Nelson Room is ideal for meetings and private dining for up to 20 delegates.

THE FUNCTION SUITE

Many of our rooms have an abundance of natural daylight and all feature wireless internet connection and can be arranged in a variety of layouts, from boardroom, theatre-style with break-out spaces or informal gatherings. Woodhall Manor can accommodate several different activities operating simultaneously.



THE LONG BAR

This flexible room, ideal for conferences of up to 200 people or a large evening party, features a large stage area, impressive bar and access to the Ballroom, Ceremony Room, Walled Garden and Terrace.



THE BALLROOM

The Ballroom can be arranged as a medium-sized lecture hall for 200 or as a dining room for 130 people. The large glazed doors to the left open onto a additional paved terrace and garden.



THE WALLED GARDEN & OUTDOOR TERRACE

The Function Suite has an outdoor terrace and Walled Garden ideal for use as break-out areas and relaxation on a warm day.



CEREMONY ROOM

This large bright room offers a great deal of flexibility for boardroom meetings, dining or theatre style events.



DELEGATE PACKAGES & ROOM CAPACITIES

We offer a variety of delegate packages providing excellent value for money, to suit your requirements and your budget.

INCLUDED IN YOUR PACKAGE

- Meeting facilities and services
- Free car parking
- Main reception room
- Break-out (syndicate) rooms
- Tea, coffee and biscuits at agreed times
- Mints and mineral water on the table
- Flip chart/dry-wipe board/pens/delegate pencils/paper
- Portable projector and screen
- Free WiFi internet access
- Lectern with light (on request)
- Microphone, speakers and amplifier (contact us to discuss)
- CD player (MP3 and iPod compatible)
- DVD player with remote control
- Flat-screen TV
- Access to PC/fax/photocopier/other business support facilities
- House flowers
- Additional audio-visual supplies (on request at extra charge)
- Use of helicopter landing site within grounds if required
- Buffet luncheon
- Mineral water and juices included with lunch

EXTRAS

(These items need to be pre-ordered and are at an additional cost)

- Bacon Rolls on arrival
- Smoked salmon and cream cheese bagels
- Finger buffet
- Health bars
- Freshly squeezed orange juice
- Fruit bowl
- Exotic fruit platter
- Afternoon tea, with scones, cream and jam

A REFRESHING END TO THE DAY

- A non-alcoholic drink fruit cup
- Jug of Pimms
- Travel pack for the journey home (Homemade biscuits, apples and crisps)

Please call to enquire about our very competitive Day Delegate and Overnight Delegate rates on 01394 411 288

Room	Theatre	Banqueting	Cabaret	Classroom	Boardroom	Reception	Private Dining
Ballroom	200	130	80	100	40	150	130
Ceremony Room	100	50	35	40	20	50	50
Long Bar Venue	200	80	50	–	–	150-200	80
Bishop's Room	50	28	–	20	28	50	28
Tapestry Room	Break-out area for up to 8 delegates						
Nelson Room	30	20	–	10	20	20	20
Manor Bar	Break-out area for up to 14 delegates					30	12
Reception Area	Break-out area for up to 6 delegates						

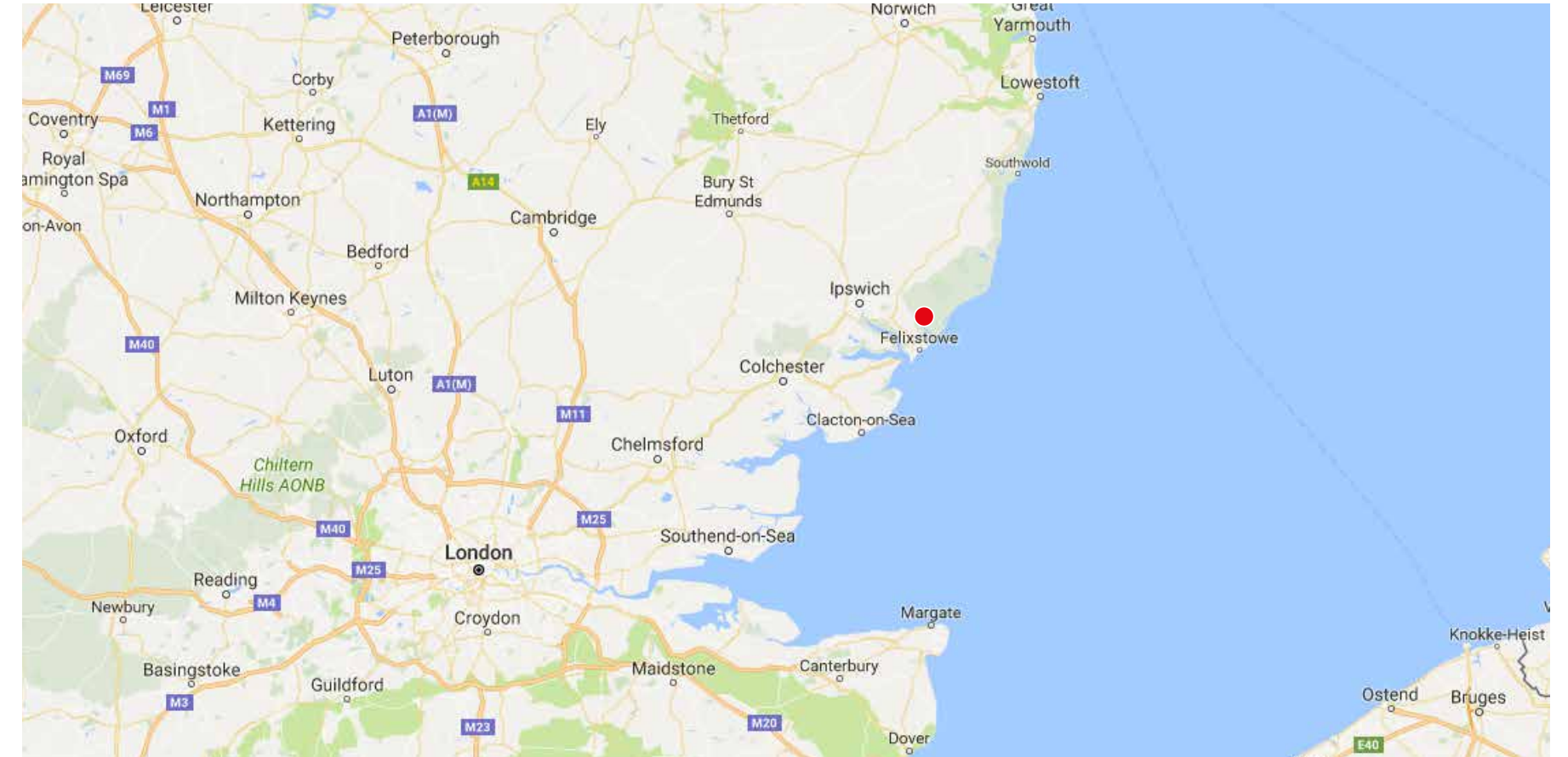
These are the maximum capacities of our venue rooms - maximum numbers may be affected by your layout and equipment requirements.








SPECIAL EVENTS



The team at Woodhall Manor has a wealth of experience in event management, working on events featuring TV and media celebrities, high-profile political and business leaders, large corporate organisations and charities. Whether it's finding people to make your day a success or sourcing equipment you can count on us for all your specific requirements.



The value to you:

-  A new perspective and fresh ideas
-  An opportunity for knowledge sharing and interaction
-  Heighten enthusiasm
-  Strengthen interpersonal relationships
-  ...and the chance for you to WOW YOUR TEAM!



Our details:

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 F: 01394 410578
 E: info@woodhallmanor.co.uk
www.woodhallmanor.co.uk

Our address:

Woodhall Manor,
 Woodhall Drive,
 Sutton,
 IP12 3EG

Travel Times:

Ipswich 25mins
 Cambridge 1hr 30mins
 Norwich 1hr 30mins
 Central London 2hrs
 Heathrow 2hr 15mins
 Ashford 2hrs 20mins

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WOODHALL
MANOR



We Look Forward to Welcoming You

For more details or to book

01394 411 288 or email info@woodhallmanor.com

Woodhall Manor • Woodhall Drive • Sutton • Woodbridge • Suffolk • IP12 3EG

www.woodhallmanor.com